

ORGANISATION FOUNDATIONS

Organisation Structure

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Incorporation
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Corporations (Aboriginal and Torres Strait Islander)
Delegation Chart: Example
Incorporated Organisations: Overview
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Policy Template

Delegations of Authority
Incorporation Compliance Requirements
Internal Reporting
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Organisational Structure: Responsibilities and Staff/Team Meetings

Organisation Diagnostic

Organisation Structure

Good Practice Guide

Organisation Structure

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Organisation Incorporation

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Conflict of Interest
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Purpose and Values

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Purpose and Values

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Information Sheet

Aboriginal and Torres Strait Islander Cultural Competency – Best Practice Guide
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Cultural Competence

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Diversity and Cultural Inclusion
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Good Practice Guide

Cultural Competence

Accountability

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Good Practice Guide

Accountability

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Delegations of Authority
Internal Reporting

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Accountability

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Information Sheet

Australian Privacy Principles
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Organisation Diagnostic

Information Privacy

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Access to Confidential Information
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Good Practice Guide

Information Privacy

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GOVERNANCE AND MANAGEMENT

Governance Structures

Information Sheet

Designing Governance Structures

Good Practice Guide

Governance Structures

Policy Template

Committees, Sub Committees and Advisory Bodies

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Board or Management Committee: Restructuring

Organisation Diagnostic

Governance Structures

Board Roles and Responsibilities

Information Sheet

Board or Management Committee: Good Practice
Governance and Management
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How to be an Effective Board or Management
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Policy Template

Governing Body Role and Responsibilities
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Templates and Checklists

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Board or Management Committee: Members Position
Description
Board or Management Committee: Secretary Position
Description
Board or Management Committee: Treasurer Position
Description
Board or Management Committee: Agreement to Act –
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Board or Management Committee: Agreement to Act –
Members
Board or Management Committee: Agreement to Act –
Secretary
Board or Management Committee: Agreement to Act –
Treasurer

Organisation Diagnostic

Board Roles and Responsibilities

Good Practice Guide

Board Roles and Responsibilities

Video

Boards and Management Committees
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Conducting Board or Committee Business
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Information Sheet

Board or Management Committee: Recruiting and Appointing

Good Practice Guide

Board Recruitment

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Board Structure and Appointment

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Board or Management Committee: Recruitment Strategy

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Board Recruitment

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Good Practice Guide

Board Induction

Organisation Diagnostic

Board Induction

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Board or Management Committee: Orientation Kit

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Board or Management Committee: Skill Development

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Board or Management Committee: Role Analysis

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Board Performance Appraisal
Training and Development for Board Members

Board or Management Committee: Skill Development Plan

Board or Management Committee: Training Session - Governance Responsibilities

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Developing Board Performance

Board or Management Committee: Performance Assessment

Board or Management Committee: Review of Skills and Experience

Good Practice Guide

Developing Board Performance

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Board or Management Committee: Good Processes
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Governance in Practice

Good Practice Guide

Governance in Practice

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Annual General Meeting Planning Checklist
Board or Management Committee: Operational Practice Review
Board or Management Committee: Succession Policy Meeting Procedures
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Constitutional Check
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Risk Management

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Insurance Management
Risk Management

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Risk Management

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Risk Management

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Insurance Register and Checklist
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Monitoring Legal Compliance

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Compliance Management

Good Practice Guide

Compliance Management

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PLANNING, DEVELOPMENT AND PERFORMANCE

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- Expansion and Growth
- Glossary of Planning Terms
- Identifying Your Purpose
- Marketing Plan
- Organisation Performance - Monitoring
- Organisational Fitness Analysis
- Organisations and their Environments
- Performance Management - Traffic light reports
- Plan Development
- Planning: Financial Resources
- Planning: Overview
- Planning: Resource Use
- Services and activities

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- Crisis Response Planning
- Developing New Business
- Operational Planning
- Organisational Performance and Evaluation
- Project Planning and Management
- Strategic or Business Planning

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- Planning

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- Planning

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- Communications Plan
- Competitor Analysis: Profile of Competitors
- Infrastructure and Resources Planner
- Organisation Internal Audit
- Planner – Working Better
- Planning: Documentation
- Planning: Context Analysis
- Planning: Direction Setting and Impact Analysis
- Planning: Preparation
- Planning Session Facilitation Guide
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- Services and Activities Review
- Staff Feedback Survey
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Prequalification Panels

Policy Template

Developing New Business
Sponsorship

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Business Development

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Business Development

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Funding Submissions and Tendering Pro Forma

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Get Tender Ready

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Organisational Performance Monitoring
Organisational Fitness Analysis
Organisational Performance Monitoring: Approaches and Frameworks
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Organisation Performance Management

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Organisation Performance Management

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Information Sheet

Implementing Change

Organisation Diagnostic

Change Management

Good Practice Guide

Change Management

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Managing Change: Impact Assessment

Managing Change Implementation Plan

Mergers and Amalgamations

Information Sheet

Amalgamations and Mergers

Organisation Diagnostic

Mergers and Amalgamation

Good Practice Guide

Mergers and Amalgamation

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Amalgamations and Mergers Checklist

Amalgamations and Mergers Workbook

Auspice Framework

Merger: Memorandum of understanding

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Merger Tool Kit

Quality Management

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Client Satisfaction

Delivering Quality Services

Organisation Performance – Monitoring

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Policies and Procedures: Developing and Documenting

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Sample Policy and Procedure

Quality Management

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Organisation Diagnostic

Quality Management

Good Practice Guide

Quality Management

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Client Feedback Survey

Continuous Quality Improvement Register

Monitoring Implementation of Policies and Procedures

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Organisation Review Planner

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Planner - Working better

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Quality Monitor

Quality Monitoring Schedule

Reviewing Quality Management Processes and

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Stakeholder Feedback Survey

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Videos

Audit or Review: Ready or not? - Clarisa Rahmat, The Quality Nerd
Audit or Review: Ready or not? - full webinar
Audit or Review: Ready or not? - Liz Maier, QIP
Audit or Review: Ready or not? - Majid Zahoor, Health Audit Australia

HUMAN RESOURCES

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Domestic and Family Violence Workplace Strategy
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Workplace Relations

Good Practice Guide

Workplace Relations

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Flexible Work Agreement
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Management of an NGO
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Workforce Planning

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Staff Recruitment - Interviews
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Staff Recruitment

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Staff Recruitment

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Staff Induction

Staff Induction

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Performance Management

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Effective Performance Management and Development
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Learning and Development

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Learning and Development

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Staff Exit

Good Practice Guide

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Volunteer Involvement

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Financial Management – Policies and Practices

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Contractors and Suppliers - Engaging Consultants

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Financial Safety

Good Practice Guide

Financial Safety

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Financial Accounting

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Financial Accounting

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Financial Accounting

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Financial Monitoring and Reporting

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Financial Monitoring and Reporting

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Financial Monitoring and Reporting

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Asset Management
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Asset Management

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External Feedback

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Partnerships

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Partnerships

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Partner, Collaborate or Merge?

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Marketing: Review
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Promote, Promote, Promote

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Client Directed Care: An Introduction
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Client Directed Care: Challenge 2 – Financial Viability
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